

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
OFFICE OF THE ATTORNEY GENERAL**



**POSITION VACANCY ANNOUNCEMENT**

<b>ANNOUNCEMENT NO: #19-018</b>	<b>POSITION TITLE: TRIAL ATTORNEY (Civil Litigation Division)</b>
<b>POSITION GRADE &amp; SERIES: LS-13/1 to 13/4</b>	<b>SALARY RANGE: \$99,718 – \$109,687</b>  Salary in this range will be based on a multitude of factors including experience, applicable rules, regulations and guidelines.
<b>OPENING DATE: January 9, 2019</b>	<b>CLOSING DATE: January 30, 2019</b>
<b>DURATION OF APPOINTMENT: Permanent</b>	<b>AREA OF CONSIDERATION: Open to the Public</b>
<b>WORKSITE LOCATION: Office of the Attorney General for the District of Columbia Civil Litigation Division, Suite 630 441 4th Street, NW Washington, D.C. 20001</b>	<b>NO. OF VACANCIES: One (1)</b>

**This position is outside of the collective bargaining unit.**

**DESCRIPTION OF DUTIES:** The Office of the Attorney General for the District of Columbia seeks a trial attorney for Section II of its Civil Litigation Division. The Civil Litigation Division defends the District of Columbia in civil lawsuits filed in the Superior Court of the District of Columbia and the U.S. District Court for the District of Columbia in which plaintiffs seek money damages and/or injunctive relief. The cases primarily are in the areas of personal injury claims (e.g., automobile, police false arrest, assault and battery, slip and falls, inmate claims and medical malpractice), federal constitutional civil rights claims (e.g., Fourth Amendment claims involving alleged unlawful arrest and excessive force), and employment discrimination claims arising under local or federal law (e.g., sexual harassment, discrimination based upon race, gender, or sexual orientation under the D.C. Human Rights Act, Title VII, the Americans With Disabilities Act, Age Discrimination in Employment Act, and Whistleblower Protection Act claims). The incumbent may also have the opportunity to handle special proceedings, including habeas matters, cases brought under the Individuals with Disabilities in Education Act, and cases under the Freedom of Information Act (FOIA).

The successful candidate will defend the District of Columbia and its executive level agencies, officials, and employees acting within the scope of their employment against civil litigation. The successful candidate will have an individual caseload of approximately 25 active civil cases and may work on various litigation teams. The incumbent will file pleadings, conduct and respond to written discovery, conduct and defend depositions, file and respond to procedural and dispositive motions, negotiate settlements, and conduct trials and contested hearings. There is substantial contact with client agencies and individual clients. The position requires civil litigation experience. Prior civil litigation experience should include trials or evidentiary hearings, motions and

discovery practice, taking and defending depositions, and a thorough knowledge of the Federal Rules of Civil Procedure. Significant experience in one or more substantive areas where the Division practices (e.g. civil rights law, municipal liability, personal injury tort defense, employment litigation) is desired.

**QUALIFICATIONS:** Candidates must have significant litigation experience, including civil jury trial experience. The successful candidate must have excellent research and writing skills, extensive experience in conducting discovery, including expert discovery, and all aspects of pretrial civil practice, and civil jury trial experience. The candidate must be able to handle multiple deadlines in a fast-paced environment, and be a self-starter. Prior judicial clerkship experience is highly desirable but not required.

**ELIGIBILITY:** The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

**HOW TO APPLY:** Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested in the position and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to [OAG.RecruitmentAttorney@dc.gov](mailto:OAG.RecruitmentAttorney@dc.gov) by 11:59 p.m. of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street, NW, Washington, DC 20001.

**PRIORITY CONSIDERATION:** Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.

**EMPLOYMENT BENEFITS:** Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

**VETERANS' PREFERENCE:** Applicants claiming veterans' preference must submit official proof at the time of application.

**DRUG-FREE WORKPLACE:** Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

**OTHER INFORMATION:** The selected candidate will be subject to a background investigation including reference checks.

**EQUAL OPPORTUNITY EMPLOYER:** All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.

**NOTICE OF NON-DISCRIMINATION:** In accordance with the D.C. Human Rights Act of 1977 (“the Act”), as amended, D.C. Code, Section 2-1401.01 *et. seq.*, the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

**OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF  
THE OFFICE OF THE ATTORNEY GENERAL**