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LEXIS DISTRICT OF COLUMBIA CODE ANNOTATED
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*** Current through September 19, 2012, and through D.C. Act 19-448 ***
*** Annotations current through November 23, 2012 ***

DIVISION I. GOVERNMENT OF DISTRICT
TITLE 2. GOVERNMENT ADMINISTRATION
CHAPTER 7. OFFICIAL CORRESPONDENCE

GO TO DISTRICT OF COLUMBIA CODE ARCHIVE DIRECTORY

D.C. Code § 2-702 (2012)

§ 2-702. Permitted categories of official mail [Formerly § 1-1702]

Except as otherwise provided in this chapter, a government employee may not mail, as official mail, any matter, article, material, or document for any reasons other than the following:

- (1) A request for the matter, article, material, or document has been previously received by the agency;
- (2) The mailing of the document is required by law;
- (3) The material or matter requests information pertinent to the conduct of the official business of the agency;
- (4) The material contains information relating to the activities of the agency or to the availability of agency publications or other documents;
- (5) The enclosures are forms, blanks, cards, or other documents necessary or beneficial to the administration of the agency;
- (6) The materials are copies of federal, state or local laws, rules, regulations, orders, instructions, or interpretations thereto; or
- (7) The materials are being mailed to federal, state, or other public authorities.

HISTORY: 1973 Ed., § 1-1702; Apr. 7, 1977, D.C. Law 1-118, § 3, 23 DCR 8746; 23 DCR 1981 Ed., § 1-1702.

NOTES: SECTION REFERENCES. --This section is referenced in § 2-704.

LEGISLATIVE HISTORY OF LAW 1-118. --See note to § 2-701.