Government of the District of Columbia
Vincent C. Gray, Mayor
Department of Insurance, Securities and Banking
Foreclosure Mediation Program

FORECLOSURE MEDIATION ELECTION FORM

Do you want a D.C. Government mediator to help you try to resolve your problems with your mortgage?

If you do, you must return the two enclosed envelopes by [1] _____.

1. You should send the first envelope, addressed to the Department of Insurance, Securities and Banking (DISB) by [1] _____. You will need to add the appropriate postage. That envelope should include the following **three (3)** items:
   a. A completed Mediation Election Form (Form FM-2).
   b. A completed Loss Mitigation Application (Form FM -1LM).
   c. A $50 fee [check or money order] payable to the "D.C. Treasurer". Please do not send cash. ***This is the only fee that you will have to pay to participate in the mediation.*** If you have already paid a $50 mediation fee for the current Notice of Default on Residential Mortgage, please check this box ☐ and you do not need to pay another $50 fee to elect mediation to mediate the current Notice of Default on Residential Mortgage. Please provide the date you paid the $50 mediation fee: _____ (write "unknown" if you do not know the date you paid the $50 mediation fee).

2. You should send the second envelope, addressed to [2] _____, your lender, by [1] _____. You will need to add the appropriate postage. That envelope should include the following **two (2)** items:
   a. A copy of the completed Mediation Election Form (Form FM-2).
   b. A copy of the completed Loss Mitigation Application (Form FM -1LM).
   NOTE: Do not include any payment in this envelope.

If you do not mail both of these envelopes by [1] _____, with the items listed above, [3] _____ will be able to start the foreclosure process against your home. Your home can then be sold after [3] _____ gives you a thirty-day notice. A lender in the District of Columbia does **not** have to take you to court to foreclose on your property.

PLEASE FILL OUT INFORMATION BELOW TO CHOOSE MEDIATION

☐ Yes, I would like to participate in mediation.

☐ No, I do not want to participate in mediation.

_____
Signature

_____
Name (Please print)

_____
Address

_____
Phone/Email

To be completed by lender

SSL: _____

Recording requested by:

_____

_____

_____

When recorded, mail to:

_____

_____

_____

Information for Mediation Election Form (Form FM-2)

INSTRUCTIONS: The following information shall be included in the Mediation Election Form to be sent to a borrower. The information listed below shall be provided in the Mediation Election Form in place of the corresponding numbered bracket spaces.

1. Insert Date which is the thirtieth (30th) day after the day of the Mailing of Notice of Default on Residential Mortgage, not including the date of the Mailing of Notice of Default on Residential Mortgage (if the Date is a weekend or holiday, then insert the next business day).
2. Insert Name of Lender or Lender's agent]
3. Insert Name of Lender

Do you have any questions or need assistance?

If you have any questions, or need any help understanding or completing this Mediation Election Form (Form FM-2) and Loss Mitigation Application (Form FM -1LM), please contact the Mediation Administrator:

Department of Insurance, Securities and Banking
810 First Street, NE, Suite 701
Washington, DC 20002
(202) 442-7774
DISB.Mediation@dc.gov

Print Form