

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Office of the Attorney General**



**Vacancy Announcement #13-059**

**ATTORNEY-ADVISOR**

**Department of Youth Rehabilitation Services**

**LS-13**

**Salary range: \$81,563 - \$89,720\***

The Office of the General Counsel for the Department of Youth Rehabilitation Services (DYRS) within the Public Interest Division of the Office of the Attorney General for the District of Columbia is seeking candidates for an Attorney-Advisor position.

The primary duties of DYRS are to plan, program, operate, manage, control, and maintain a juvenile justice system of care, rehabilitative service delivery, and security that meets the treatment needs of youth within the juvenile justice system and that is in accordance with national juvenile justice standards and best practices.

The Office of the General Counsel provides legal support to the agency's senior management team on a variety of issues ranging from memoranda of understanding, general liability and employment law matters. The successful candidate must be solution-focused and creative, with the ability to work independently. Duties will include: **1)** Providing oral and/or written legal advice and training to Agency staff on matters related to the goals, objectives, and policies and procedures of DYRS; **2)** providing legal sufficiency review of all memoranda of understanding, memoranda of agreement, contracts, and other documents; **3)** representing DYRS before administrative bodies; **4)** providing litigation support to OAG in matters involving DYRS; **5)** assisting the Director and senior management team in ongoing human resources, employee relations, and labor relations issues; **6)** drafting and reviewing legislation or regulations that relate to DYRS programs; and **7)** assisting with FOIA and confidentiality issues.

The successful candidate must have a law degree and be a member of the District of Columbia bar or eligible for waiver into the DC Bar. If a candidate is selected and is not a member of the DC bar, he/she must apply for membership and show proof of application to the DC bar prior to commencement of employment. He/she must also have knowledge or a strong interest in a progressive juvenile justice system; a working knowledge of the operations of the District government; knowledge and/or experience in EEO and administrative law; excellent oral and written communications; and outstanding interpersonal skills. The candidate should possess the ability to work under pressure without sacrificing quality of work and to adapt to quickly changing requirements. The ability to establish and maintain harmonious working relationships with coworkers and clients is also required.

**\* Salary in this range will be based on applicable rules, regulations and guidelines.**

This position is within the Collective Bargaining Unit. Candidates for the position may be subject to a background check. Open Until Filled. Screening of applicants will begin on July 2, 2013.