

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF THE ATTORNEY GENERAL**



POSITION VACANCY ANNOUNCEMENT

ANNOUNCEMENT NO: #16-048	POSITION TITLE: Assistant Deputy Attorney General (Public Interest Division)
POSITION GRADE & SERIES: LX-2 Band	SALARY RANGE: \$112,547 – \$154,859 Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.
OPENING DATE: July 29, 2016	CLOSING DATE: August 19, 2016
DURATION OF APPOINTMENT: Permanent	AREA OF CONSIDERATION: Open to the Public
WORKSITE LOCATION: Office of the Attorney General for the District of Columbia Public Interest Division 441 4 th Street NW Washington, DC 20001	NO. OF VACANCIES: One (1)

This position is outside of the collective bargaining unit.

DESCRIPTION OF DUTIES: The Office of the Attorney General for the District of Columbia (OAG) is seeking candidates for the position of Assistant Deputy Attorney General of the Public Interest Division (PID). Together, the Deputy Attorney General and the Assistant Deputy Attorney General of the Division oversee the management and operation of the Division, which has approximately 35 attorneys and 15 paraprofessional staff. The Division has four practice areas led by managers who conduct the day-to-day management of the practice areas and serve as the second line supervisors for the line attorneys and staff.

The four practice areas are:

Civil Enforcement Section

The Civil Enforcement Section represents the District of Columbia in a variety of affirmative civil and administrative litigation matters in the District of Columbia Superior Court and administrative boards, including the District of Columbia Office of Administrative Hearings. This Section enforces a variety of the District's laws and regulations in connection with occupational and professional licenses; local, small, and disadvantaged business licenses; building and zoning permits; and alcoholic beverage control (ABC) licenses.

The Section handles injunctive and declaratory actions and other litigation that may arise under a variety of District law, probate law, Medicaid, landlord and tenant law (where the District is the landlord), Securities and Banking law, and civil forfeitures. The Section may collaborate with other Sections within the Public Interest Division or other Divisions in OAG to pursue combined civil and criminal prosecutions where authorized by law.

Equity Section

The Equity Section handles complex constitutional litigation filed against the District challenging its laws, regulations, policies and practices. These often high profile cases seek injunctive and other declaratory relief, and have substantial impact on executive level agencies, their programs and policies. Cases often implicate claims under the First, Second, Fourth, Fifth, and Eighth Amendments to the Constitution. The Section defends all class action and other systemic challenges to the services, practices, conditions and/or care provided by District agencies and departments, and/or challenges to their component operations; civil actions seeking to enjoin enforcement of or otherwise challenge District laws; and civil actions challenging a variety of regulatory actions taken by District agencies.

Government Contracts Section

The Government Contracts Section exclusively defends contract cases filed in the District of Columbia Superior Court and the District of Columbia Contract Appeals Board (CAB). Matters may involve general breach of contract and unjust enrichment claims; contractor challenges to terminations for default; equitable adjustment and construction delay claims; and petitions for review of CAB bid protest decisions.

Public Integrity Unit

The Public Integrity Unit investigates and litigates civil cases against companies and individuals who engage in unlawful commercial activity which cause harm to either the public or the District Government. The Unit prosecutes a wide range of cases, including cases seeking damages or injunctive relief for violations of the false claims, antitrust, anti-fraud, nonprofit, and charities laws. Recent enforcement actions have addressed a wide range of public integrity issues, including diversion of funding from public charter schools, misuse of District grant funds, online lending to consumers, and airline competition at Reagan National Airport.

The Assistant Deputy of the Division manages all Division work, including but not limited to:

- Supervising managers and paraprofessional staff;
- Establishing policies and procedures for the Division
- Providing advice to the Attorney General and other senior government officials on relevant legal issues;
- Providing training to Division staff;
- Reviewing and evaluating major cases, recommending resolution or trial of cases;
- Drafting legislation and testimony on pending legislation;
- Negotiating and drafting memoranda of understanding with other District agencies;
- Preparing statistical and other reports;
- Representing the Attorney General in meetings with high government officials, including members of the DC Council and their staff;

- Serving as part of OAG's senior management team on various agency-wide issues, including participation on agency committees; and
- Preparing performance evaluations and managing personnel-related issues.

The ideal candidate should have prior relevant supervisory experience, strong written and oral communication skills and strong interpersonal skills. In addition, the ideal candidate must possess strong managerial and organization skills, substantive knowledge of the Division's practice areas and litigation experience. The ideal candidate also should have the ability to manage in a fast-paced litigation-oriented environment. Knowledge of the District government is a plus.

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love (202-724-7716), Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 *et. seq.*, (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

**OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF
THE OFFICE OF THE ATTORNEY GENERAL**