

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of the Attorney General

Section Chief

Public Interest Division, Equity Section
District of Columbia Office of the Attorney General

Vacancy Announcement #OAG-15-016
Salary range: LX-1- 98,319- \$132,612*

The Public Interest Division of the Office of the Attorney General for the District of Columbia is seeking a Chief for Equity Section. Equity defends the District of Columbia and its officials and employees in complex civil litigation seeking injunctive and other relief that impacts substantially on executive level agencies. This includes class action and other systemic challenges to the services, practices, conditions and/or care provided by District agencies and departments, and/or challenges to their component operations; civil actions seeking to enjoin enforcement of or otherwise challenge any District laws; and civil actions concerning a variety of regulatory actions taken by District agencies. These cases vary from individual to class action complaints and from singular to system-wide challenges. Equity also advises a number of District agencies on matters related to pending litigation and/or matters in which orders awarding permanent injunctive relief have been entered.

The duties of the Section Chief include, but are not limited to:

- Supervising 11 Assistant Attorneys General (“AAG”), one Ruff Fellow, and three paralegals in all aspects of civil litigation in the United States District Court for the District of Columbia and the Superior Court of the District of Columbia;
- Ensuring proper case assignment and case transfers to and coverage by AAGs to meet court, mediation, and other schedules or deadlines;
- Reviewing and approving pleadings, motions, memoranda, discovery, and correspondence;
- Evaluating cases for settlement purposes and authorizing or recommending settlement amounts;
- Monitoring compliance of AAGs and staff with the Attorney General’s Performance Contract requirements, including response to contacts within 24 hours and successful litigation outcome rates.
- Reviewing litigation outcomes and making timely recommendations where appellate review is needed;

- Attending management meetings with the Deputy and Office of the Attorney General as requested, as well as attend such management and other specific meetings with District agencies, their units, or personnel as necessary or requested;
- Assisting in interviewing, reviewing, evaluating, and, where necessary, disciplining AAGs, in accord with D.C. Rule of Professional Conduct and OAG standards and policies.
- Maintaining requisite legal, management, inter-agency, human relations, and management-labor knowledge and skills; and
- Collecting, maintaining, and disseminating timely, accurate and up-to-date data on the Section's activities.

The candidate must also have considerable prior experience handling complex civil litigation, including class action, constitutional, and § 1983 litigation, particularly cases that seek a broad range of injunctive relief, as well as prior managerial experience, and excellent writing skills.

The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If you are not a member of the District of Columbia Bar, you must be sworn into the District of Columbia Bar within 360 days of your initial hire as an attorney with the bar.

This position is outside the Collective Bargaining Unit. Candidates for the position may be subject to a background check.

*** Salary in this range will be based on applicable rules, regulations and guidelines**

Please submit your materials to Kim McDaniel, Director of EEO, Recruitment and Hiring, Rm. 1100 South. Open Until Filled. Screening of applicants will begin on January 29, 2015.

NOTICE OF NON-DISCRIMINATION

In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code § 2-1401.01 *et seq.*, the District of Columbia does not discriminate on the basis of actual or perceived: race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, genetic information, matriculation, political affiliation, disability, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the act. Discrimination in violation of the Act will not be tolerated. Violators will be subjected to disciplinary action