

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF THE ATTORNEY GENERAL**



POSITION VACANCY ANNOUNCEMENT

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| ANNOUNCEMENT NO: #18-021 | POSITION TITLE: DEPUTY SOLICITOR GENERAL |
| POSITION GRADE & SERIES: LX-2 Band | SALARY RANGE: \$135,000 – \$150,000 Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines. |
| OPENING DATE: March 6, 2018 | CLOSING DATE: March 27, 2018 |
| DURATION OF APPOINTMENT: Permanent | AREA OF CONSIDERATION: Open to the Public |
| WORKSITE LOCATION: Office of the Attorney General for the District of Columbia Office of the Solicitor General 441 4 th Street NW Washington, DC 20001 | NO. OF VACANCIES: One (1) |

This position is outside of the collective bargaining unit.

DESCRIPTION OF DUTIES: The Office of the Attorney General for the District of Columbia is seeking candidates for the position of Deputy Solicitor General.

The Office of the Solicitor General handles high-profile matters of both local and national importance, and is responsible for the District's civil and criminal appellate litigation. The Office practices most frequently before the District of Columbia Court of Appeals, the United States Court of Appeals for the District of Columbia Circuit, and the Supreme Court of the United States. There are two Deputy Solicitors General who report to the Solicitor General and who are the immediate supervisors for a staff of assistant attorneys general and other administrative professionals.

This Deputy Solicitor General is responsible for civil and administrative appeals. (There is another Deputy Solicitor General responsible for criminal and juvenile appeals.) These appeals cover a tremendous variety of substantive areas including constitutional law, contracts, family law, torts, tax, and administrative law.

The Deputy Solicitor General has a leadership role in defending the interests of the District of Columbia. The duties of the Deputy Solicitor General include:

- Consulting and coordinating with the Attorney General, the Solicitor General, and other senior management on matters which are pending, or may be brought, before the appellate courts.

- Making recommendations to the Solicitor General on whether any matter should be pursued before the appellate courts, including recommendations on petitions for rehearing and certiorari.
- Reviewing legal briefs drafted by the assistant attorneys general working for the Office of the Solicitor General to ensure high-quality written advocacy.
- Participating in moot courts and attending oral arguments to ensure high-quality oral advocacy.
- Monitoring cases on appeal and assigning appellate matters to appropriate staff.
- Handling selected significant matters personally.
- Supervising and evaluating the attorneys and support staff assigned to the Office of the Solicitor General.
- Assisting in identifying training needs and suitable professional development programs for appellate advocacy and legal writing.
- Monitoring the development of the law in the federal and local appellate courts.
- Advising attorneys elsewhere in the District government on the effect of appellate decisions and on occasion helping draft legislation in response to such decisions.
- Making recommendations to the Solicitor General on whether the District of Columbia should initiate or join amicus briefs with other state Attorneys General on issues of mutual interest.
- Serving as acting Solicitor General when the Solicitor General is unavailable.

QUALIFICATIONS: This position requires substantial appellate litigation experience and previous managerial experience. Substantial knowledge of District of Columbia law is highly desirable though not required.

ELIGIBILITY: **The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction.** If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.

HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to

Arlynthia Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 *et. seq.*, (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

**OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF
THE OFFICE OF THE ATTORNEY GENERAL**