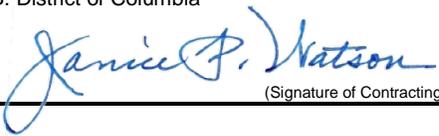


AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages	
				1	12
2. Amendment/Modification Number A002		3. Effective Date August 23, 2019	4. Requisition No.	5. Solicitation Caption IT Staffing for DCCSES Modernization	
6. Issued by: Office of the Attorney General Support Services Division/Procurement Unit 441 4 th Street NW, Suite 1100 South Washington, DC 20001-2714		Code CB0JPW	7. Administered by (If other than line 6) Office of the Attorney General Office of the Chief Information Officer 441 4th Street NW, Suite 700 South Washington, DC 20001-2714		
8. Name and Address of Contractor (No., street, city, state and zip code) Code _____ Facility Code _____			X	9A. Amendment of Solicitation No. DCCB-2019-R-0018	
				9B. Dated (See Item 11) August 06, 2019	
				10A. Modification of Contract/Order No.	
				10B. Dated (See Item 13)	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>one</u> copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or email which includes a reference to the solicitation and amendment number(s). FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or email, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
	A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Contract Modifications The changes set forth in Item 14 are made in the contract/order no. in item 10A.				
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.				
	C. This supplemental agreement is entered into pursuant to authority of:				
	D. Other (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) Request for Proposals No. DCCB-2019-R-0018 for IT Staffing for DCCSES Modernization, as amended, is hereby further amended as follows: A. The date and time for receipt of proposals is hereby extended to 10:00 a.m. on Thursday, August 29, 2019. B. Block 6, Type of Market, is revised to reflect that CLINs 0002, 1002, 2002, 3002 and 4002, Child Support Subject Matter Expert, is an OPEN MARKET item. All other CLINs are set aside for the SMALL BUSINESS SET-ASIDE MARKET, except that awards may be made to Certified Business Enterprises if there are not sufficient responses from qualified SBES.					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
			Janice Parker Watson		
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia		16C. Date Signed
					8/23/2019
(Signature of person authorized to sign)			(Signature of Contracting Officer)		

C. Responses to questions raised by prospective offerors are provided below:

C. Responses to questions raised by prospective offerors are provided below:

<u>Question</u>	<u>Response</u>
1. Ref: B.3.1 – References to sections in pricing tables appear to be inaccurate. There is no Section C.4 included in the documentation	Delete obsolete references to renumbered sections now in C.5. Repeated Section C.3 on page 9 is hereby renumbered C.4 DEFINITIONS/ACRONYMS.
2. Can you explain if resumes are required for all roles under each CLIN for the IDIQ proposal submission? Section C.9.3 says that if issued a contract all personnel must be named and resume provided for review, which indicates that resumes would be requested later at a task order level. However; section L.18.2 notes that all positions are considered Key Personnel for the contract level and that their resumes and hours on the contract should be provided and broken down by task, which seems to indicate that prospective bidders should submit resumes with the proposal. Are resumes to be included in the pricing proposal or technical proposal? Can you clarify please?	Section L.18 and all references to Key Personnel are deleted. Resumes will be submitted for specific task orders. However, representative resumes may be submitted in response to evaluation criteria in Section M.3.1.
3. Do we have to submit a proposal for all the IT staff labor positions?	No, Offerors should submit proposals only for positions for which they have qualified, highly skilled staff.
4. Can we submit proposal for one or some of the IT staff labor positions?	See response to question 3.
5. For all option years, there are references to section C.4.x.x in Section B PRICE/COST SCHEDULE yet but there does not appear to be a Section 4.x.x in the RFP. Would you please clarify this reference?	See response to question 1.
6. C.5.9.2.5 Quality Assurance Analyst Specific Requirements: Re: sections (and others in Section C.5): C.5.9.2.5.13 OR; Knowledge of APEX and writing test classes, including generating test data and SF performance/bulk/limit testing. C.5.9.2.5.14 OR; Knowledge of Salesforce DX basics, including instantiation, execution, analysis and troubleshoot operating system error logs. Would you please clarify the use of OR?	In describing some requirements, certain skill sets can be substituted. Potential substitutions are described using the word "OR".
7. Section L.18.1 states that the District considers all positions listed in Section C.5 to be key personnel for this contract. Does the District require representative resumes for each of the potential positions described in this section? Does the District require resumes for staff who will manage and participate in executing this contract?	See response to question 2.
8. Because this is an IDIQ, does OAG value this contract at	A First Source Initial Employment Plan may be

<u>Question</u>	<u>Response</u>
<p>\$300,000 or more, which would require a First Source Initial Employment Plan (attachment J.8) be included with our response?</p> <p>Or-- would including the Department of Employment Services First Source Employment Agreement (attachment J.3) suffice for a compliant response to this solicitation?</p>	<p>submitted when Task Order(s) will exceed \$300,000 in a base or option year.</p> <p>The First Source Employment Agreement is required with the proposal. (Please use the form revised February 15, 2018.)</p>
<p>9. Because this is an IDIQ, does OAG value this contract as more than \$250,000, which would require a subcontracting plan (attachment J.7) be included with our response to this solicitation?</p>	<p>CBEs are not required to submit subcontracting plans. Contractors who may be awarded Open Market items will be required to comply with the 35% subcontracting plan unless a waiver is approved.</p>
<p>10. If our firm is recognized as a CBE with the DC Department of Small and Local Business Development, does that meet the OAG's requirements for a CERTIFIED SMALL BUSINESS ENTERPRISES (SBEs)?</p>	<p>CBEs will be considered if there are not sufficient responses from qualified SBEs.</p>
<p>11. Section L.2.5.D - The RFP requests the proposers include a detailed staffing plan in their proposals. Since the specific Statements of Work under the resulting IDIQ contract(s) are not defined, can OAG please provide additional information regarding the information being requested in the proposed detailed staffing plan? In addition, the detailed staffing plan is not included in Section M.3, Evaluation Criteria.</p>	<p>See Evaluation Criteria at M.3.1.1, Staffing and Management Plan that states that OAG will evaluate "The Offeror has a staffing and management plan that clearly illustrates the recruitment, candidate vetting, and talent management processes."</p>
<p>12. Section L.18 - The RFP includes a provision that all positions listed in Section C.5 are considered to be Key Personnel (L.18.1). In addition, the RFP request proposers to:</p> <p>"set forth in its proposal the names and reporting relationships of the key personnel the Offeror will use to perform the work under the proposed contract. Their resumes shall be included. The hours that each will devote to the contract shall be provided in total and broken down by task."</p> <p>Given the nature of an Indefinite Delivery – Indefinite Quantity (IDIQ) contract, it is not possible to provide these personnel details in response to this RFP. Should bidders assume that these personnel details would be provided in response to specific Statement of Work requests after the IDIQ contract has been awarded, and are not required in response to this RFP?</p>	<p>See response to question 2.</p>
<p>13. Our organization has the experience and capability to</p>	<p>References will be considered from public</p>

<u>Question</u>	<u>Response</u>
<p>provide talent we believe will meet and exceed the needs of this solicitation, with references from regional government entities/affiliates who can confirm past performance. That said, is the inclusion of a reference specifically from the DC Government mandatory for the bid to be considered fully responsive, and thereby, evaluated on technical response and pricing?</p>	<p>entities similar to the Government of the District of Columbia for evaluation purposes. At time of issuance of task orders, staff with District Government experience are preferred. Section C.10 is revised to reflect this preference.</p>
<p>14. I am reviewing the OAG DCCSES Modernization solicitation, but cannot find sections C.5.9.3 through C.5.9.8.....which provide a detailed position description for each labor category. Please advise as to where I can find this information.</p>	<p>See Sections C.5.9.2 through C.5.9.7.</p>
<p>15. It looks like some of your labor categories have multiple sub-positions. Should I modify your pricing template for each additional position per CLIN# / Labor Category? For example, Labor Category One – Analyst requires pricing for six (6) Analyst positions....</p> <ul style="list-style-type: none"> a. Analyst b. Business Analyst c. System Analyst d. Quality Assurance Analyst... 	<p>We have revised the CLINs to request pricing for some subcategories/sub-CLINs. Please review and complete the revised Pricing Schedule on pages 6-12 of this amendment.</p>
<p>16. When reviewing Attachment J.9 Service Contract Act (SCA) Wage Determination#2015...it gives examples of Vacation & Holiday hours added to the rate for each labor category. Is the bid asking for us to do the same, Add vacation & Holiday hours to each labor category? >If applicable to this bid, please let us know if the same rules for Vacation & Holiday hours apply to W2 and contracted employees.....is this required for contracted employees?</p>	<p>The fully loaded composite rate proposed and to be paid for each labor category or subcategory shall take into consideration and include all fringe benefits, including vacations and holidays for W-2 employees. The SCA applies to contractors and subcontractors performing services on prime contracts. The contractor may not bill the District directly for employees' vacations, other leave or holidays.</p>
<p>17. Can you clarify whether this RFP is open or just for CBEs?</p>	<p>The RFP is amended to specify that CLINs 0002, 1002, 2002, 3002 and 4002, for Child Support Subject Matter Experts, are Open Market items. All other CLINs are set-aside for SBEs/CBEs. NOTE: SBEs or CBEs that are granted proposal preferences pursuant to D.C. Code § 2-218.43, or selected through a set-aside program, may subcontract, but are required to perform at least 50% of the on-site work with their own organization and resources (if the contract is \$1 million or less).</p>
<p>18. How do we submit the proposal? What other documentation is required with our response?</p>	<p>See Sections L.2, L.3 and L.4 for Proposal Submission instructions.</p>

D. Delete Section C.10 and substitute the following revised Section:

C.10 STAFF QUALIFICATIONS

- C.10.1 The Contractor shall provide staff that have experience with working with DC Government or similar public entities as it relates to IT or modernization contractual services.
- C.10.2 The Contractor shall provide at least three (3) relevant client references, preferably with at least one being from the District Government.
- C.10.3 The Contractor shall maintain qualified staff for this project and comply with staffing plan(s) accepted by OAG.
- C.10.4 The Contractor shall provide a list of any subcontractors with which it has agreement(s) to provide staffing resources.

E. Delete Section L.1.2 and substitute the following revised Section:

L.1.2 SELECTION OF NEGOTIATION PROCESS

In accordance with 27 DCMR § 5035, after evaluation of the proposals using only the criteria stated in the RFP and in accordance with weightings provided in the RFP, the CO may elect to proceed with any method of negotiations, discussions or award of the contract without negotiations. If the CO elects to proceed with discussions under subsection §5035.10 of 27 DCMR, the CO may negotiate with the highest ranked Offeror in accordance with D.C. Code § 2-354.03(h)(2).

F. As a result of the foregoing changes, Section B.3, the PRICE SCHEDULE is revised as set forth on the following pages 6-12:

B.3.1 BASE YEAR

CONTRACT LINE ITEM NUMBER (CLIN)	ITEM DESCRIPTION	MINIMUM QUANTITY	HOURLY RATE	Minimum Total Price	MAXIMUM QUANTITY	Maximum Total Price
0001	Analyst as described in Section C.5.9.2					
0001AA	Analyst, Level 1	100			6000	
0001AB	Business Analyst	100			6000	
0001AC	System Analyst	100			6000	
0001AD	Quality Assurance Analyst	100			6000	
0001AE	Documentation Specialist	100			6000	
0001AF	Trainer	100			6000	
0002	Child Support Enforcement Subject Matter Expert as described in Section					
0002AA	Child Support Subject Matter Expert – Level I	100			2000	
0002AB	Child Support Subject Matter Expert – Level II	100			2000	
0002AC	Child Support Subject Matter Expert – Level III	100			2000	
0003	Project Manager as described in Section C.5.9.4	100			4000	
0004	Software Administrator as described in Section C.5.9.5	100			2000	

CONTRACT LINE ITEM NUMBER (CLIN)	ITEM DESCRIPTION	MINIMUM QUANTITY	HOURLY RATE	Minimum Total Price	MAXIMUM QUANTITY	Maximum Total Price
0005	Software Engineer as described in Section C.5.9.6	100			7000	
0006	Technical Architect as described in Section C.5.9.7	100			2000	
BASE YEAR – TOTAL MINIMUM AND MAXIMUM AMOUNTS:					\$ _____	

B.3.2 OPTION YEAR ONE

CONTRACT LINE ITEM NUMBER (CLIN)	ITEM DESCRIPTION	MINIMUM QUANTITY	HOURLY RATE	Minimum Total Price	MAXIMUM QUANTITY	Maximum Total Price
1001	Analyst as described in Section C.5.9.2					
1001AA	Analyst, Level 1	100			6100	
1001AB	Business Analyst	100			6100	
1001AC	System Analyst	100			6100	
1001AD	Quality Assurance Analyst	100			6100	
1001AE	Documentation Specialist	100			6100	
1001AF	Trainer	100			6100	
1002	Child Support Enforcement Subject Matter Expert as described in Section					
1002AA	Child Support Subject Matter Expert – Level I	100			2100	

CONTRACT LINE ITEM NUMBER (CLIN)	ITEM DESCRIPTION	MINIMUM QUANTITY	HOURLY RATE	Minimum Total Price	MAXIMUM QUANTITY	Maximum Total Price
1002AB	Child Support Subject Matter Expert – Level II	100			2100	
1002AC	Child Support Subject Matter Expert – Level III	100			2100	
1003	Project Manager as described in Section C.5.9.4	100			4100	
1004	Software Administrator as described in Section C.5.9.5	100			2100	
1005	Software Engineer as described in Section C.5.9.6	100			7100	
1006	Technical Architect as described in Section C.5.9.7	100			2100	
B.3.2 OPTION YEAR ONE – TOTAL MINIMUM AND MAXIMUM AMOUNTS:					\$ _____	

B.3.3 OPTION YEAR TWO

CONTRACT LINE ITEM NUMBER (CLIN)	ITEM DESCRIPTION	MINIMUM QUANTITY	HOURLY RATE	Minimum Total Price	MAXIMUM QUANTITY	Maximum Total Price
2001	Analyst as described in Section C.5.9.2					
2001AA	Analyst, Level 1	100			6100	
2001AB	Business Analyst	100			6100	
2001AC	System Analyst	100			6100	

CONTRACT LINE ITEM NUMBER (CLIN)	ITEM DESCRIPTION	MINIMUM QUANTITY	HOURLY RATE	Minimum Total Price	MAXIMUM QUANTITY	Maximum Total Price
2001AD	Quality Assurance Analyst	100			6100	
2001AE	Documentation Specialist	100			6100	
2001AF	Trainer	100			6100	
2002	Child Support Enforcement Subject Matter Expert as described in Section C.5.9.3					
2002AA	Child Support Subject Matter Expert – Level I	100			2100	
2002AB	Child Support Subject Matter Expert – Level II	100			2100	
2002AC	Child Support Subject Matter Expert – Level III	100			2100	
2003	Project Manager as described in Section C.5.9.4	100			4100	
2004	Software Administrator as described in Section C.5.9.5	100			2100	
2005	Software Engineer as described in Section C.5.9.6	100			7100	
2006	Technical Architect as described in Section C.5.9.7	100			2100	
B.3.3 OPTION YEAR TWO – TOTAL MINIMUM AND MAXIMUM AMOUNTS:					\$ _____	

B.3.4 OPTION YEAR THREE

CONTRACT LINE ITEM NUMBER (CLIN)	ITEM DESCRIPTION	MINIMUM QUANTITY	HOURLY RATE	Minimum Total Price	MAXIMUM QUANTITY	Maximum Total Price
3001	Analyst as described in Section C.5.9.2					
3001AA	Analyst, Level 1	100			6100	
3001AB	Business Analyst	100			6100	
3001AC	System Analyst	100			6100	
3001AD	Quality Assurance Analyst	100			6100	
3001AE	Documentation Specialist	100			6100	
3001AF	Trainer	100			6100	
3002	Child Support Enforcement Subject Matter Expert as described in Section					
3002AA	Child Support Subject Matter Expert – Level I	100			2100	
3002AB	Child Support Subject Matter Expert – Level II	100			2100	
3002AC	Child Support Subject Matter Expert – Level III	100			2100	
3003	Project Manager as described in Section C.5.9.4	100			4100	
3004	Software Administrator as described in Section C.5.9.5	100			2100	

CONTRACT LINE ITEM NUMBER (CLIN)	ITEM DESCRIPTION	MINIMUM QUANTITY	HOURLY RATE	Minimum Total Price	MAXIMUM QUANTITY	Maximum Total Price
3005	Software Engineer as described in Section C.5.9.6	100			7100	
3006	Technical Architect as described in Section C.5.9.7	100			2100	
B.3.4 OPTION YEAR THREE – TOTAL MINIMUM AND MAXIMUM AMOUNTS:					\$ _____	

B.3.5 OPTION YEAR FOUR

CONTRACT LINE ITEM NUMBER (CLIN)	ITEM DESCRIPTION	MINIMUM QUANTITY	HOURLY RATE	Minimum Total Price	MAXIMUM QUANTITY	Maximum Total Price
4001	Analyst as described in Section C.5.9.2					
4001AA	Analyst, Level 1	100			6100	
4001AB	Business Analyst	100			6100	
4001AC	System Analyst	100			6100	
4001AD	Quality Assurance Analyst	100			6100	
4001AE	Documentation Specialist	100			6100	
4001AF	Trainer	100			6100	
4002	Child Support Enforcement Subject Matter Expert as described in Section C.5.9.3					

CONTRACT LINE ITEM NUMBER (CLIN)	ITEM DESCRIPTION	MINIMUM QUANTITY	HOURLY RATE	Minimum Total Price	MAXIMUM QUANTITY	Maximum Total Price
4002AA	Child Support Subject Matter Expert – Level I	100			2100	
4002AB	Child Support Subject Matter Expert – Level II	100			2100	
4002AC	Child Support Subject Matter Expert – Level III	100			2100	
4003	Project Manager as described in Section C.5.9.4	100			4100	
4004	Software Administrator as described in Section C.5.9.5	100			2100	
4005	Software Engineer as described in Section C.5.9.6	100			7100	
4006	Technical Architect as described in Section C.5.9.7	100			2100	
B.3.5 OPTION YEAR FOUR - -- TOTAL MINIMUM AND MAXIMUM AMOUNTS:					\$ _____	

B.3.6

GRAND TOTAL ESTIMATED MINIMUM AND MAXIMUM AMOUNT FOR BASE & FOUR OPTION YEARS:	\$ _____
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