


AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages			
				1	1		
2. Amendment/Modification Number A006		3. Effective Date August 13, 2019	4. Requisition No.	5. Solicitation Caption OAG Classification & Compensation Review			
6. Issued by: Office of the Attorney General Support Services Division/Procurement Unit 441 4 th Street NW, Suite 1100 South Washington, DC 20001-2714		Code CBOJPW	7. Administered by (If other than line 6) Office of the Attorney General Personnel, Labor & Employment Division 441 4 th Street NW, Suite 1100 South Washington, DC 20001-2714				
8. Name and Address of Contractor (No., street, city, state and zip code)			X	9A. Amendment of Solicitation No. DCCB-2019-T-0014			
				9B. Dated (See Item 11) May 23, 2019			
				10A. Modification of Contract/Order No.			
				10B. Dated (See Item 13)			
Code			Facility Code				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>one</u> copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or email which includes a reference to the solicitation and amendment number(s). FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or email, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Contract Modifications The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.							
C. This supplemental agreement is entered into pursuant to authority of:							
D. Other (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return to the issuing office.							
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) Request for Task Order Proposals No. DCCB-2019-T-0014 for OAG Classification & Compensation Reviews, as amended, is hereby further amended to respond to questions as follows: <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <u>Question:</u> 1. Please clarify: Are there now 71 distinct Position Descriptions? If the answer is no, then should we make the assumption that there will be one PD for each of the 34 Position Titles (not 33)? 2. Can you tell us the current classification model used by the OAG? </td> <td style="width: 50%; vertical-align: top;"> <u>Response:</u> There are 71 Position Descriptions covering 34 positions because some positions have up to four grades, showing varying level of responsibilities The Contractor will recommend whether we need to eliminate or add grades based on interviews. See Revised Section B. As stated in C.4.2, the current classification and compensation system operated for the District Government by the DC Department of Human Resources is rooted in the Federal Classification System and General Schedule compensation methodology. </td> </tr> </table>						<u>Question:</u> 1. Please clarify: Are there now 71 distinct Position Descriptions? If the answer is no, then should we make the assumption that there will be one PD for each of the 34 Position Titles (not 33)? 2. Can you tell us the current classification model used by the OAG?	<u>Response:</u> There are 71 Position Descriptions covering 34 positions because some positions have up to four grades, showing varying level of responsibilities The Contractor will recommend whether we need to eliminate or add grades based on interviews. See Revised Section B. As stated in C.4.2, the current classification and compensation system operated for the District Government by the DC Department of Human Resources is rooted in the Federal Classification System and General Schedule compensation methodology.
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Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A remain unchanged and in full force and effect.							
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer				
			Janice Parker Watson				
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia		16C. Date Signed		
			 (Signature of Contracting Officer)		8/13/2019		
(Signature of person authorized to sign)							

SECTION B: PRICE SCHEDULE is revised to clarify CLIN 0001 as follows:

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT (21X23)
0001	Classification and Compensation Review Services as described in the Statement of Work, SECTION C.				
0001	Information Gathering/Interviews of employees and managers for drafting of updated position descriptions as recommended and approved by OAG to cover 34 positions now covered by 71 different position descriptions.	1	Lot		
0002	Draft Classification and Compensation Report per C.5.2.2 and C.5.2.3	One	Lot		
0003	Final Classification and Compensation Report per C.5.2.2 and C.5.2.3	One	Lot		
0004	Comprehensive Training of OAG HR Staff per C.5.2.2.9 and C.5.2.3.11	One	Lot		
0005	Maintenance Plan and System per C.5.2.2.8	One	Lot		
0006	Data and Reports per C.5.2.1.4	One	Lot	NOT SEPARATELY PRICED	
0007	OPTIONAL SERVICES	Estima			
0007	Additional related services as needed (Option)	40	Hour		

Offerors shall submit an Alternate Price Schedule for the Accelerated Schedule for completion of the work by December 16, 2019.