

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT				1. Contract Number		Page of Pages	
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2. Amendment/Modification Number A001		3. Effective Date April 8, 2020		4. Requisition No.		5. Solicitation Caption OAG EEO Investigation Services	
6. Issued by: Office of the Attorney General Support Services Division/Procurement Unit 441 4 th Street NW, Suite 1100 South Washington, DC 20001-2714				Code CB0JPW		7. Administered by (If other than line 6) Office of the Attorney General Office of the Chief Human Resource Officer 441 4th Street NW, Suite 1100 South Washington, DC 20001-2714	
8. Name and Address of Contractor (No., street, city, state and zip code)				X	9A. Amendment of Solicitation No. DCCB-2020-T-0023		
					9B. Dated (See Item 11) March 26, 2020		
					10A. Modification of Contract/Order No.		
					10B. Dated (See Item 13)		
Code				Facility Code			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>one</u> copy of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or email which includes a reference to the solicitation and amendment number(s). FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or email, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Contract Modifications The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.							
C. This supplemental agreement is entered into pursuant to authority of:							
D. Other (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return to the issuing office.							
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) Request for Task Order Proposals No. DCCB-2020-T-0023 for OAG EEO Investigation Services is hereby amended to extend due date and respond to questions raised by prospective offerors, as shown on the following page 2. The time and date for submission of offers is extended to Monday, April 13, 2020 <u>by 10:00 a.m.</u>							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A remain unchanged and in full force and effect.							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer			
				Janice Parker Watson			
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed	
				 (Signature of Contracting Officer)		4/08/2020	
(Signature of person authorized to sign)							

Question	OAG Response
1. Is there a question and answer period?	April 3, 2020 was the cut-off for questions.
2. Is there an incumbent for this work, if so who?	There is no incumbent contractor. The work has been performed in-house.
3. Do you know the typical # of hours involved in an EEO investigation?	A typical investigation, from investigation plan to report development, should take about 10 hours.
4. Are there samples of a notional report that we can review?	OAG will provide a report format to the selected contractor.
5. I noticed an asterisk in the following sentence in Paragraph F.3.1: <i>“Unless otherwise directed in writing, the price proposal shall also include a copy of Offeror’s GSA or DCSS Price Schedule* and CBE certification”</i> but I did not find a footnote or endnote detailing what the asterisk meant.	Please disregard the asterisk.
6. Since there is no category for legal services in general (nor investigative reports and services specifically) on the DCSS, will price proposals that do not include a DCSS Schedule be accepted?	Pursuant to DC Code § 2–218.45, if in response to the solicitation, it is determined that there are not at least two qualified small business enterprises on the DC Supply Schedule that can provide the services, at a reasonable price, the agency will consider proposals from any qualified certified business enterprise, before considering open market sources. We also note that there are no CBEs certified under the categories below: 9523100 Discrimination Investigation 9535300 Investigation Services