



**Government of the District of Columbia  
Office of the Attorney General (OAG)**

**Proposal Narrative**

<b>Organizational Overview (35 Points)</b>	
<p>Discuss the mission and vision of the organization and how it aligns with the CTS program.</p>	<p>Founded in 1991, [REDACTED] provides trusted leadership and innovative, successful interventions around the issues of youth violence, gang/crew intervention and mediation in the District of Columbia. Our mission is to change the attitudes and value systems of children, youth and adults in the District who are at risk and/or are in crises by promoting and teaching independence, positive life skills and beneficial survival techniques to help them rejoin the mainstream of American life. To accomplish this, [REDACTED] mentors at-risk youth and their families, providing a comprehensive network of wrap around services to increase their chances to develop and maintain healthy and productive lives. We follow a robust quality-of-life model, eradicating violence through successful conflict resolution, intervention and wrap-around services, with a culturally competent approach to public safety. We utilize the innate natural resources in communities by engaging returning citizens that have completed our vigorous [REDACTED] training, along with faith leaders, grassroots organizations, and community-based organizations, providing programs and resources to better serve neighborhoods and improve the lives of families. [REDACTED] has a successful 30-year track record working with disadvantaged communities that have been plagued by high levels of antisocial behavior, crime and violence. [REDACTED] [REDACTED] has brokered gang peace agreements in Benning Terrace, Langston Terrace, Carver Terrace, Congress Heights and other DC communities notorious for violence, gangs and drugs.</p> <p>Our vision is: 1) that every individual knows that he/she has infinite worth and dignity, (2) that every individual harbors an innate desire to become a positive contributor to society, and (3) that a comprehensive approach of interrelated strategies aimed at community mobilization, suppression, social intervention, opportunities, and education and training will bring about changes in attitudes and values essential to leading humane and productive lives. Our work aligns with the Cure</p>

	<p>the Streets program in that our overall goal is to help individuals move from being high risk to low risk, which subsequently helps to reduce gun violence. We understand that violence intervention is a complex process and the importance of addressing the underlying issues that contribute to violence. Also, our model identifies and leverages individuals that have the credibility, relationships and influence in their communities to help resolve conflicts. We work with high-risk individuals to reduce violence and work to meet their specific needs in several areas, including education, mental health and employment.</p>
<p>Describe the organization’s existing services/programs and their eligibility criteria.</p>	<p>■■■■ history of serving youth at high risk of indulging in delinquent behaviors,(i.e. gang association/involvement) and their families. In most cases, these individuals are victims of trauma. They have been affected by displays of violence in response to various conflicts, often resulting from petty jealousies and/or neighborhood rivalries. Our target areas for this project are communities are most acutely impacted by poverty.</p> <p>To help address the challenges in the community we are targeting, there are several community organizations that provide resources and services to residents, including United Planning Organization, UDC workforce development, ST. Elizabeth east. Also, the National Association for the Advancement of Returning Citizens works to improve the quality of life of Returning Citizens, their families, and communities by addressing their comprehensive needs.</p> <p>We will leverage our partnerships with these organizations to help promote peace among individuals and crews from nearby neighborhoods to help prevent violence. Further, we will identify other organizations in our target areas that can provide additional resources to support our participants in achieving their goals.</p>
<p>Discuss the community partnerships that the organization has developed and describe how these partnerships will be used to support CTS.</p>	<p>■■■■ has over sixty (66) active partners that provide support and or services to change the norm in the target communities. ■■■■ partners with many organizations across the metropolitan area and within different fields of business to ensure a coverage of support and resources that reduce violence. While each partner is key to the success of ■■■■ CTS, ■■■■ has identified the roles of these partners to best utilize the strength of these partners.</p> <p>For employment, ■■■■ partners with the Department of Employment Services and community businesses like Montello Barbershop and Clyde’s to provide employment opportunities for high risk youth. ■■■■ partners with organizations like DC Central Kitchen and Martha’s table to provide participants with food, toiletries, and in some cases training to assist participants and participants' support system. These partners represent a fragment of the partners that support ■■■■’s mission. ■■■■ CTS partnered with Project Change, a partnership with Far SE, Office of Neighborhood Safety and Engagement, MedStar Health Center, George Washington Hospital, Howard University Hospital, and Prince George's</p>

	<p>Community Hospital. Project Change collaborates as a hospital response team to share information.</p> <p>Amid the coronavirus epidemic [REDACTED] alongside others strategically partnered with others, such as the “East of the River COVID-19 Response Center” to advocate and provide relief for individuals impacted by the pandemic. [REDACTED] has played a role in the executions of coordinated efforts through the U.S. Attorney’s Office (USAODC) in effort with local District agencies, under the leadership of Mayor Muriel Bowser, and local/federal partners who are supportive of addressing violent crime and conflict through focused enforcement with prevention and intervention strategies rooted in community engagement.</p> <p>These partnerships will be used to support CTS by continuing to facilitate broad programing that helps to provide resources, and support to aid all community members that are either directly affected by violence or in need of intervention and/or prevention of participating in violence. [REDACTED] recognizes that the lack of resources and support increases the likelihood of recidivism resulting from violent crimes.</p>
<p>Describe the organization’s experience and past performance in providing community outreach to the targeted population. <i>(include results of satisfaction surveys/outcome measures)</i></p>	<p>[REDACTED] proposes to provide continuant operations of the Cure the Streets program in the target area [REDACTED]. This target area was chosen because of the highrates of shootings in the District of Columbia. Our goal is to continuously build relationships in the community to allow us to effectively work in this neighborhood to prevent violence and leverage existing relationships to strengthen outcomes for the community. [REDACTED] in [REDACTED] and is an Historic neighborhood and some of the community strengths includes the redevelopment of St. Elizabeth’s campus, new Entertainment &amp; Sports Arena on St. Elizabeth’s East, large homes with yard space, convenient location in proximity to Downtown, Maryland, and Virginia. Furthermore, diverse housing stock, good preservation of green space, lots of schools, and good access to public transit options.</p> <p>As of July 16, 2021, MPD reported 101 homicides in DC, a rate unchanged compared to the sametime last year. Sixty-one (61) percent of those homicides occurred in Wards 7 and 8, with 24 homicides in Ward 7 and 38 homicides in Ward 8.</p> <p>Our goal for [REDACTED] community is to effectively see a decrease in shootings and homicides by taking a preventative approach. We plan to implement a conflict resolution training program for youth in [REDACTED] and to teach them how to promote peace in their community. We know that the youth in [REDACTED] and surrounding areas has a long history of being</p>

	<p>in conflict with one another, and we plan to continue to work with them to get a better understanding and the root causes of the conflict and work to proactively prevent violence from occurring. We plan to mediate some of the conflicts that occur outside of our target area because we understand that some of the youth we serve are likely to be involved, and we also want to prevent the violence from spilling over into our target area.</p> <p>The uncertainty and inequalities over the last two years with the COVID-19 pandemic had a disproportionate impact on low-income individuals and people of color. [REDACTED] is a public housing community, with African American residents. Efforts are needed to understand the needs of the residents and the underlying factors that contribute to conflict in the community to offer effective interventions to address the violence, especially as the District has fully reopened from the shutdown and facing other public health emergencies.</p>
<p>Describe the organization’s experience in providing violence prevention programming or services.</p>	<p>[REDACTED] has served youth in all wards of the District of Columbia, with particular emphasis on high-risk communities in Ward 6, Ward 7 (Greenway, Benning Terrace Public Housing, Benning Ridge neighborhoods) and Ward 8 (Washington Highlands) since its founding in 1991. Since 2018, [REDACTED] has been a partner in the DYRS Credible Messenger Program, which provides mentoring, job training, education, and mental health and case management to youth charged with felonies in juvenile detention facilities. Since 2019, in partnership with the District of Columbia Office of the Attorney General, [REDACTED] has managed the Cure the Streets program in Ward 8, which employs credible individuals who have key relationships with high-risk individuals in target neighborhoods. We also managed a site in Marshall Heights in Ward 7 from 2019-2020. In November 2021, [REDACTED] launched the Violence Free Zone in Greenway (Ward 7) to reduce the alarming rise in incidents of gun violence in DC over the past year. The project model relies on societal components working together to: (1) work with and influence those most likely to be perpetrators or victims of gun violence; (2) change norms around gun violence that will have long-lasting impacts, and; (3) address root causes of crime and violence in target communities. These experiences will be leveraged to enhance and strengthen outcomes for the residents we serve through the Cure the Streets program.</p>
<p>Discuss the organization’s reputation and credibility in the community.</p>	<p>[REDACTED] has been operating in and serving the [REDACTED] and surrounding communities since 2020. [REDACTED] and all of our team members come from various communities throughout Washington, DC.. As such, they use their own experiences, love for community and community connections to serve as peacekeepers to reduce violence in high-risk communities. Also, all of the Board members are African American women and are able to provide culturally appropriate interventions. They understand the challenges the youth in our target communities face</p>

	<p>and are able to relate to them and help them understand the benefits of changing their lives.</p>
<p>Describe the organization’s relationship with law enforcement.</p>	<p>With our work preventing and reducing gun violence, relationships with law enforcement are critical to our success. We have strong partnerships with Metropolitan Police Department (MPD) officers in Ward 7, and we have regular meetings with them to help them understand the needs and challenges of residents related to crime and public safety. Also, last year, we brought on a retired MPD Captain from Ward 7, Kevin Anderson, to serve as a consultant to help with our efforts to reduce violence in the community. He is working with us to help strengthen our programs and determine how to measure success. He also provides weekly reports of crime statistics in Greenway, which helps us evaluate our efforts. Kevin Anderson is a native Washingtonian who served in various roles with the Metropolitan Police Department for 29 years, including Assistant District Commanding Officer, Inspector of the MPD Youth and Preventive Service Division and Director of the School Safety Division. He received numerous awards during his time at MPD, including the Metropolitan Police Department Captain of the Year Award (2011) and the Metropolitan Police Department Lieutenant of the Year, First District (2008).</p>

<b>Staffing (20 Points)</b>	
<p>Describe your organization’s experience in hiring and working with individuals with lengthy and recent criminal histories. Include the average timeframe to hire an employee with a criminal history.</p>	<p>████████ founder is a returning citizen who spent a significant amount of his life incarcerated and now adding significant value to the communities that were once negatively impacted. Under his leadership, ██████ continues to employ men and women with lengthy and recent criminal histories to provide true examples of transformation through short and long term employment. In addition to ██████’s CTS program, ██████ recently hired over 30 individuals with criminal histories for short term summer work in 2021 to educate community residents of the COVID vaccine in Washington, DC. Currently ██████’s collective workforce consists of approximately 80% of individuals who have criminal histories. Because of ██████’s mission to serve returning citizens, each member of the ██████ staff (across programs) work with returning citizens on a daily basis providing resources, mentorship and referrals to community resources. Another targeted example of ██████ experience with working with returning citizens falls under the purview of our Community Assisted Reentry</p>

	<p>Program (CARP) which is a program to provide referral services and case management services to individuals with a criminal history. [REDACTED]'s experience and collaboration from OAG's Cure the Violence governance has allowed its management to provide best practices when hiring, training, managing and retaining staff that may previously be considered high risk. The average timeframe to hire an employee with a criminal history, has been an average of 21 business days for long-term (atleast one year), to confirm their background, experience and dedication to the areas and population we serve. For short term positions (less than one year) NAARC hiring timeframes have been an average of seven business days.</p> <p>[REDACTED] further assist prospective hires by assigning them a case worker that provides specific resources on completing paperwork for DC hiring eligibility ie. ID, birth certificate, banking information etc for [REDACTED] and referral positions. [REDACTED] also maximizes its relationships with the Department of Employment Services (DOES), ONSE- Pathways program, DC Infrastructure Academy, Mayor's Office of Returning Citizen Affairs (MORCA) among others to provide support with employment, career certifications, housing assistance, rental and utility assistance as well as assistance with obtaining documents (ID, social security card, etc). These partners coupled with a host of other partners allow the [REDACTED] to staff and provide program participants with the support needed to successfully transform into productive citizens.</p>
<p>Discuss how the organization will provide support to staff and self-care planning for each CTS staff member. <i>(Provide a CTS program specific organizational chart)</i></p>	<p>COVID-19 has become a part of our daily lives and has ultimately affected how we are able to maneuver with in person contact. However [REDACTED] has created safe and effective ways to ensure the safety of our staff and the community to which we serve. We plan to shift operations and devise new ways to connect with youth. We will offer training sessions, healing circles and following up with youth and families using Zoom and conference calls, where possible.</p>
<p>Describe the organizations coaching and professional development plan for employees.</p>	<p>As a DYRS partner organization on the Credible Messenger program, we have access to a wide range of professional development courses from the Progressive Life Center. They offer bi-weekly courses on a variety of topics, including program evaluation,</p>

	<p>advocacy, communications and fundraising. Our team members are required to participate in the trainings. Also, through a partnership with Do More 24, [REDACTED] staff members participate in weekly professional development training on a variety of topics, including Core Competencies of Youth Workers and Best Practices of Youth Work. Finally, we will be offering Conflict Resolution training sessions for our Cure the Streets team and all of the other Cure the Streets teams operating in the District. This was approved by the Cure the Streets leadership and has been added to our budget. In addition to professional development, the social emotional skills learned in the Conflict Resolution training sessions will improve overall work performance and address past traumas in a responsible setting that will improve the quality of life for Cure the Streets staff members.</p>
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<p style="text-align: center;"><b>Implementation Plan (15 Points)</b></p>	
<p>Describe your understanding of what an appropriate location for the program’s office (staff workspace) will require in terms of square footage, layout, accessibility, and visibility</p>	<p>It is [REDACTED] plan to resume the use of our existing Class B office space in the targeted area with approximately 2,000 square feet. This is a designated space for staff and clients are important in implementing a safe and secure space to conduct programming. For this reason, [REDACTED] understands the need for an appropriate space that is also accessible and visible within the targeted area. All of [REDACTED] existing offices ( a combination of 1,747 sq ft to 3,048sq ft) are designed to conduct safe and confidential mediations with high risk participants.</p> <p>As with our other offices, this office space will be designed to host peer groups, healing circles and information sessions for high risk participants and community members as well as a private office space to ensure anonymity. Additionally, this office space will continue to contain secure storage for files, designated computers, desks for management and staff to enter program notes, host meetings and access materials.</p> <p>To ensure visibility, [REDACTED] will continue to ensure the office space has proper signage internal and</p>

	<p>external to the office. [REDACTED] office space is also in close proximity to the metro and accessible for individuals with physical disabilities.</p>
<p>Outline your plan for locating and, if necessary, leasing appropriate space for the program office.</p>	<p>For the [REDACTED] site in Ward [REDACTED], we are partnered with Coach Peety, who was a part of the original truce conducted in [REDACTED] in 1997 by the founding fathers of the [REDACTED]. We have continued to work with him over the years, and that relationship is the main reason we are requesting the [REDACTED] site. [REDACTED]'s relationships coupled with Peety's influence will bring the community together in a way that only 30 years of relationship building can. This is similar to [REDACTED]'s village approach to public safety utilizing the natural resources in the community to prevent violence. If awarded the grant, we will use the space currently being used in that community, located at [REDACTED]</p>
<p>Discuss and provide a plan for how a pool of qualified staff will be assembled.</p>	<p>[REDACTED] will continue to employ the existing staff assigned to their project area which include a Program Manager, a Site Manager, three Outreach Workers, six Violence Interrupters and an Administrative Assistant. ,</p> <p>Additionally, [REDACTED] will implement Phase 2 of our hiring plan which includes secondary interviews for the Director of Operations to provide oversight of all project areas. This role will be filled prior to the start of this project and the candidate will allocate a percentage of efforts to this specific project area on a regular basis.</p> <p>Although fully staffed, [REDACTED] will continue to prioritize credible individuals within the target area (if vacancies become available); particularly individuals from the returning citizen population who have been fully rehabilitated, passionate about returning to their communities and clearly demonstrated commitment to positive, crime-free, non-violent, pro-social lifestyles and be recognized as such by the community.</p> <p>[REDACTED] will continue to ensure our qualified staff are on the frontline of the program (Outreach</p>

	<p>Workers and Violence Interrupters) and that they can be trusted community insiders consisting of individuals who live in the target community and/or have roots, history, and relationships in the target community. Our frontline staff members continue to be known among high-risk people in the target neighborhood and be able to elicit the trust of the neighborhood’s broader population.</p> <p>As necessary, [REDACTED] will seek qualified candidates that have lived experiences as it relates to gun violence, been previously involved in high-risk street activities, and/or involvement with the criminal justice system.</p>
<p><i>Identify the target area(s) you are selecting for CTS program(s) you are seeking to implement and discuss your understanding of the needs of the target area. The following link (<a href="https://oag.dc.gov/where-and-how-cure-streets-works">https://oag.dc.gov/where-and-how-cure-streets-works</a>) illustrates the boundaries of all eligible areas that a CBO may bid to operate. For ease of reference, you may also see Attachment 2 – Target Sites Map for the eligible areas.</i></p>	
<p><b>Budget (15 Points)</b></p>	
<p>Describe how the organization’s existing resources will be utilized during the funding period to support the work of the CTS program.</p>	<p>[REDACTED] will utilize it’s existing resources such as funds, events/activities and engagements to support the work of the CTS program. All funding will be allocated as described on the budget and budget narrative.</p>
<p>Describe the organization’s fiscal infrastructure and capacity to manage all aspects of the CTS program.</p>	<p>[REDACTED] has an efficient human resources and accounting infrastructure that manages two large-scale District of Columbia government grants (Office of the Attorney General and Department of Youth Rehabilitation Services), one organic violence free zone initiative and partnerships with three respected local universities. [REDACTED] facilitates a Cure the Streets site located in Highland Terrace. [REDACTED] Cure the Streets team has 7 employees to include a Program Coordinator, Program Lead and Administrative Assistant. The Cure the Streets team provides administrative updates to [REDACTED] Human Resources Supervisor. The Cure the Streets leadership team is accountable to [REDACTED] Director of Operations, who ensures all requirements are met. We would use this same model for the Marshall Heights/Benning Terrace site. In addition to program staff, [REDACTED] has an internal Human Resources Supervisor who oversees all transmissions concerning the Alliance. The program Administrative Assistants are supported by the [REDACTED] Human Resources Supervisor, who is shared on all communications, not limited to monthly</p>

	<p>reports, and internal correspondence. The Human Resources Supervisor is accountable to the [REDACTED] Director of Operations who provides real time updates to the Executive Director. [REDACTED] has an accounting department with one full-time Chief Accounting Manager and a part-time Bookkeeping Consultant. Their responsibilities include providing monthly financial reports for all programs to include budget creation and management. [REDACTED]s Executive Director oversees the daily function of [REDACTED] programing and correspondence. Meetings are held weekly to ensure efficient collaboration.</p>
<p><i>Provide a detailed line-item budget and narrative for the program (See Budget Template). Narratives shall discuss program-related justification for each category listed in the budget. The narrative should clearly state how the applicant arrived at the budget figures.</i></p>	

<p><b>Timeline and Deliverables (15 Points)</b></p>	
<p>Describe the activities you will undertake to implement the program and achieve its goals. <i>(demonstrate thorough understanding of the model and scope of work involved and establish a detailed/realistic schedule)</i></p>	<p>[REDACTED] programs serve at-risk youth, young adults and families in all DC wards, with particular emphasis on Black women in high-risk communities in Ward 8. Our clients are at high risk of indulging in delinquent behaviors, (i.e. gang association/involvement). Often, these individuals are victims of trauma. Their communities are most acutely impacted by poverty.</p> <p>Our core programs will focused on violence prevention/reduction and conflict resolution. We are a fairly new organization but as far as personal experience, [REDACTED] is full of knowledge. We plan to partner er with the following agencies:</p> <ul style="list-style-type: none"> <li>-</li> <li>-FY 2022 Cure the Streets Implementation grant-DC Attorney General’s Office, [REDACTED] managed the Cure the Streets program in [REDACTED] Ward 8 implementing the Cure Violence Model which employ credible and influential individuals who have key relationships with high-risk individuals in target neighborhoods. The program uses a public health, evidenced-based approach to cure violence in the District.</li> </ul>
<p>Describe the program timeline, including a planning/ramp up period. Timeline should also include:</p> <ol style="list-style-type: none"> <li>1. Goals and accomplishments of the planning period</li> </ol>	<p>Goals and accomplishments of the planning period – time of award – Septmeber 2022</p> <ol style="list-style-type: none"> <li>a. To get to know the community and their needs and challenges and develop an appropriate implementation plan</li> </ol>

<p>2. Neighborhood-based events for the purpose of public education &amp; community mobilizations</p> <p>3. Achievement of other significant project milestones</p>	<p>b. Hire staff to meet the needs of the Cure theStreets program</p> <p>B. Neighborhood-based events for the purpose of public education and community mobilization – upon approval of grant a. Football, kickball, flag football, etc.</p> <p>b. Conflict resolution classes</p> <p>c. Trauma informed care classes for participants</p> <p>d. Community building events</p> <p>C. Achievement of other significant project milestones – January 2022 – September 2022 a. Establish truces in all target neighborhoods</p> <p>b. Achieve a reduction of crime in the target areas</p>
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# GRANT PROPOSAL BUDGET TEMPLATE

GRANT PROGRAM NAME: Cure The Streets Initiative -

ORGANIZATION NAME :

FISCAL YEAR OF FUNDING FY 2023

CURE THE STREETS - PROJECT BUDGET			
BUDGET CATEGORY	SOURCE	REQUESTED GRANT FUNDS	TOTAL
PERSONNEL	OAG/CTS Site- FY23	\$498,650.00	\$498,650.00
FRINGE BENEFITS		\$26,846.00	\$26,846.00
OPERATING COSTS		\$70,000.00	\$70,000.00
PARTICIPANT COST/ACTIVITIES		\$60,000.00	\$60,000.00
SUPPLIES		\$9,500.00	\$9,500.00
EQUIPMENT		\$13,000.00	\$13,000.00
CONSULTANTS/CONTRACTS		\$10,000.00	\$10,000.00
OTHER DIRECT COSTS		\$52,004.00	\$52,004.00
	<b>TOTAL DIRECT COSTS</b>	\$740,000.00	\$ 740,000
INDIRECT COSTS			
	<b>TOTAL INDIRECT COSTS</b>	\$74,000.00	\$ 74,000
	<b>PROJECT TOTALS</b>	<b>\$ 814,000</b>	<b>\$ 814,000</b>

**CURE THE STREETS PROGRAM INITIATIVE**  
**FISCAL YEAR 2023 BUDGET NARRATIVE:**

request to OAG is \$814,000.00 for the period October 1, 2022 – September 30, 2023.

**PROGRAM MANAGER:**

**100% SALARY ALLOCATION**

The Program Manager is responsible for the administration of the Cure The Streets program -for their contracted location, supervision and communication with OAG.

**Responsibilities:**

Cure Violence is a strategic evidence-based public health approach to reduce and prevent shootings and killings in Washington, DC and other communities in Washington, DC with a high burden of homicide. The Cure Violence Program Manager is responsible for overall management of the Cure Violence program and Cure Violence team, and facilitates implementation of the program with fidelity to the Cure Violence model. The Program Manager is also responsible for building relationships with community based groups, residents, elected officials and law enforcement to educate community stakeholders about the Cure Violence program, to identify resources, collaboration efforts, and to assist community mobilization efforts around the issue of violence in order to help facilitate the change of community norms.

\$61,500.00 Annually

\$29.57\*40=\$1,102.69 Per week

**SITE SUPERVISOR :**

**100% SALARY ALLOCATION**

**Responsibilities**

Plan the day-to-day and week-to-week activities with and for the outreach staff · Plan and hold daily meetings to review current shootings and assess what additional interventions are needed · Connect with additional resources from neighboring communities to get needed support, when necessary · Supervise staff of outreach workers and violence interrupters, including daily communication with each staff · Outreach to the community to build strong relationships with youth, residents, businesses, and community groups · Coordinate interview panels to hire outreach and violence interrupter staff · Advocate for youth through court testimonies, when necessary · Increase staff visibility when shootings/killings take place (developing networks with other outreach program workers to coordinate an inclusive and immediate strategic response) · Works closely with program manager, technical assistant, Cure Violence UIC evaluation department, outreach workers and violence interrupters to develop formalized Violence Prevention Plan · Investigate causes of shootings/killings to assist in mediating situations and preventing retaliation between individuals and groups (working with the community, outreach programs and local law enforcement to gain information that may be helpful in preventing additional killings) · Identify and diffuse “hot spots” for shootings and violence · Attend and participate in meetings with community outreach workers, prosecution, probation,

## **CURE THE STREETS PROGRAM INITIATIVE**

### **FISCAL YEAR 2023 BUDGET NARRATIVE:**

and agencies providing opportunities, to discuss recent situations and coordinate efforts collectively to stop the killing · Conduct Weekly Supervisions with outreach workers and violence interrupters as presented in the Cure Violence UIC training · Overall coordination with the program manager of all staff reports including behavior change tracking forms and implementation checklist.

\$51,500.00

$\$24.75 \times 40 = \$950.38$  per week

### **3 OUTREACH WORKERS:**

### **100% SALARY ALLOCATION**

#### **Responsibilities**

Stopping shootings by doing all that is required individually and in a team to prevent all shootings in the neighborhood assigned, including: · Getting to know all the highest risk persons and the people who know them · Letting it be known that you and other outreach workers are here to stop shootings and that they should tell you when shootings or other violence might happen so that you can help intervene · Working to intervene in circumstances in which violence is likely, including possible retaliation · Working to understand why a shooting happened and to determine why it is that you and the team were not informed – developing strategies to be better informed the next time · Working to gain trust of the community and the highest risk persons so that they know why you are there – to help prevent shootings and violence, and to help high-risk persons in any way you can · Calling for assistance when situations require it Full participation in Cure Violence, which includes: · Anticipate and be responsive to Outreach Supervisor’s requests and needs · Continuously keep Outreach Supervisor informed as to what is going on (this includes: what is going right, what is going wrong and anticipating what might go wrong) · Work as a member of a team – work together to ensure that shootings are reduced · Outreach to the community (individually and as a team member) to build strong relationships with youth, residents, businesses, and community groups · Identify youth who are active in high-risk street organization and engage in high-risk street activity and intervening in their lives through case management to aid in solving current problems and preventing future ones, help facilitate positive behavior change, and introduce positive alternatives to violence · Recruit & maintain a minimum of 15 high risk participants (case management) & work with participant to develop risk reduction plan for each participant . Serve as linkages and support for individuals to enhance their assistance and use of opportunities and programs in the community (job programs, GED, drug treatment, and mentoring) · Advocate for youth through court testimonies, when necessary · Participate, as necessary, in organizing responses to shootings and increasing visibility when shootings/killings take place (developing networks with other outreach program workers to coordinate an inclusive and strategic response) · Investigate causes of shootings/killings to assist in mediating situations and preventing retaliation between

**CURE THE STREETS PROGRAM INITIATIVE**  
**FISCAL YEAR 2023 BUDGET NARRATIVE:**

individuals and groups (working with the community, outreach programs and local law enforcement to gain information that may be helpful in preventing additional killings) and provide documentation · Work closely with management towards development of the Violence Prevention Plan · Identify and diffuse “hot spots” for shootings and violence · Document shootings and other acts of violence prevented · Respond to shootings in other communities, when necessary · Document detailed client case notes and other duties as assigned  
 Qualifications: · Experience working with at-risk youth and gang members · Excellent communication skills · Experience or training in crisis intervention · Knowledge of Target Area · Valid Washington, DC driver’s license, insurance, and safe driving record.

\$139,050.00

\$46,350.00 per person

\$22.28\*40 = 891.34 per week

**ADMINISTRATIVE ASSISTANT:**

**100% SALARY ALLOCATION**

Administrative Assistant duties and responsibilities include providing administrative support to ensure efficient operation of the office. Supports managers and employees through a variety of tasks related to organization and communication. Responsible for confidential and time sensitive material. Familiar with a variety of the field’s concepts, practices and procedures. Ability to effectively communicate via phone and email ensuring that all Administrative Assistant duties are completed accurately and delivered with high quality and in a timely manner. May direct and lead the work of others. Rely on experience and judgment to plan and accomplish goals and a wide degree of creativity and latitude is expected. Will directly report to the program coordinator.

\$41,200.00

\$19.80\*40 = \$762 per week

**GRANT ACCOUNTANT:**

**100% SALARY ALLOCATION**

The Grants Accountant provides primary accounting function for grant monitoring administration, compliance, grant accounting and financial reports of the implementation of the awarded Cure the Streets (CTS) grant for the target site through its final closing.

\$30,000.00 Annually

\$28.84\*20 = \$577 per week

**CURE THE STREETS PROGRAM INITIATIVE  
FISCAL YEAR 2023 BUDGET NARRATIVE:**

**4 VIOLENCE INTERRUPTERS:**

**100% SALARY ALLOCATION**

Violence Interrupters assist Cure Violence by providing conflict mediation services. Violence Interrupters are assigned to work in one or more Cure Violence communities by:

- Gaining information on potential conflicts in Cure Violence communities
- Formulating action plans to help resolve conflicts
- Attending weekly violence interrupter meetings
- Meeting with high-risk individuals and groups daily to discuss issues
- Working to prevent initial acts of violence
- Helping in the efforts to prevent all potential retaliatory shootings
- Developing relationships with influential individuals and groups in the community
- Referring potential clients/participants to outreach workers
- Documenting conflicts resolved on conflict mediation forms (provided by Cure Violence UIC)
- Keeping daily log documenting all contacts with high risk individuals daily (forms provided by Cure Violence UIC)
- Participating in all required Cure Violence UIC trainings
- Distributing public education materials within the community
- Attending community responses as needed

Facilitates additional pro social and recreational activities.

Plans and participates in community cultural and recreational activities.

Participates in staff and team meetings.

\$164,800.00

\$41,200.00

\$19.80\*40 = \$792.30 per week

**PAYROLL TAXES (TOTAL FRINGE) - \$86,846.00**

DC SUI (2.7%)	-	\$13,500.00
Other Benefits (1%)	-	\$ 5,000.00
(DC AFT/ DC UNEMPLOY/ FUTA/ DCPFLER)		
Social Security (6.2%)	-	\$31,000.00
Medicare (1.5%)	-	\$ 7,500.00
Health Insurance (6%)	-	\$30,000.00

**EQUIPMENT COSTS - \$13,000.00:**

Phone Service Cost	-	\$783.33.00 per month *12 = \$9,400.00
Computers & Software	-	\$300.00 per month* 12 = \$3,600.00

**CURE THE STREETS PROGRAM INITIATIVE**  
**FISCAL YEAR 2023 BUDGET NARRATIVE:**

**OPERATING COST - \$ 70,000.00**

Total Operating cost for the total grant period is estimated as \$70,000.00.

**Breakdown is as follows:**

Rent \$2300\*12= \$27,600.00

Cable \$500\*12 = \$5,000.00

Upgrade cell phones \$ 14,000.00

Insurance \$ 5,000.00

Background check for staff \$ 2000.00

Maintenance \$5,000.00

Uniforms \$10,400.00

**CONSULTANTS/CONTRACTS - \$10,000.00:**

Finance Consultant - \$1000.00 per month \*10 = 9,000.00

**SUPPLIES - \$9,500.00**

Supplies needed for the smooth running of the program during the grant period is \$9,500.00

**PROGRAM COST/ACTIVITY FUND - \$ 60,000.00:**

\$60,000.00 will be utilized by Cure The Streets Staff for the following:

The purpose of our activity funding is to allow for the purchase of services, supports and opportunities that will:

- address the needs documented in the community case plan.
- facilitate and promote and enhance positive and safe neighborhood interaction
- allow residents to be supported in the most natural and nurturing environment possible consistent with public safety.

The activities and opportunities secured in this specific category are commonly identified under these categories that include:

1. Planned community events (\$20,000.00)
2. Employment Seminars (\$5000.00)
3. Promotional Materials (\$15,000.00)
4. Professional Development (\$500 per month \*12=\$6000.00)
5. Miscellaneous (\$14,629.00)

**CURE THE STREETS PROGRAM INITIATIVE**  
**FISCAL YEAR 2023 BUDGET NARRATIVE:**

**OTHER INDIRECT COST**

Other indirect Cost anticipated to be incurred during the grant period is \$10,000.00

**INDIRECT COSTS/OVERHEAD: \$81,400.00**

Indirect costs will cover expenses incurred during the implementation of grant services for indirect salaries such as Accounting Staff, insurance costs, occupancy, facility repairs and maintenance, additional technology support and other indirect costs. The default indirect cost rate of 10% will be utilized to determine the indirect cost amount stated in the budget.

Budgeted Indirect Costs = Total Budget Cost /\*10 %

$$814,000 * 10\% = \$81,400.00$$